

**Proposed Student Assignment Review Advisory Committee  
2018 Meeting Schedule  
5:30-p.m.**

<b>Day</b>	<b>Date</b>	<b>Notes</b>
Wednesday	January 3, 2018	One day late because school is not in session on 1 <sup>st</sup> Tuesday
Tuesday	February 6, 2018	
Tuesday	March 6, 2018	
Tuesday	April 10, 2018	One week late due to Spring break
Tuesday	May 1, 2018	
Tuesday	June 5, 2018	
Tuesday	July 10, 2018	One week late due to July 4 <sup>th</sup> holiday
Tuesday	August 7, 2018	
Tuesday	September 4, 2018	
Tuesday	October 2, 2018	
Wednesday	November 7, 2018	One day late because school is not in session on 1 <sup>st</sup> Tuesday
Tuesday	December 4, 2018	

Meetings will be rescheduled if school is not in session or dismissed early due to inclement weather or if there is a board meeting conflict

# 10 GROUND RULES FOR MEETINGS

## Show up on time and come prepared

- Be prompt in arriving to the meeting and in returning from breaks.
- Be prepared to contribute to achieving the meeting goals.
- Come to the meeting with a positive attitude.

## Stay mentally and physically present

- Be present and don't attend to non-meeting business.
- Listen attentively to others and don't interrupt or have side conversations.
- Treat all meeting participants with the same respect you would want from them.

## Contribute to meeting goals

- Participate 100% by sharing ideas, asking questions, and contributing to discussions.
- Share your unique perspectives and experience, and speak honestly.
- If you state a problem or disagree with a proposal, try to offer a solution.

## Let everyone participate

- Share time so that all can participate.
- Be patient when listening to others speak and do not interrupt them.
- Respect each other's thinking and value everyone's contributions.

## Listen with an open mind

- Value the learning from different inputs, and listen to get smarter.
- Stay open to new ways of doing things, and listen for the future to emerge.
- You can respect another person's point of view without agreeing with them.

## Think before speaking

- Seek first to understand, then to be understood.
- Avoid using idioms, three letter acronyms, and phrases that can be misunderstood.
- It's OK to disagree, respectfully and openly, and without being disagreeable.

## Stay on point and on time

- Respect the groups' time and keep comments brief and to the point.
- When a topic has been discussed fully, do not bring it back up.
- Do not waste everyone's time by repeating what others have said.

## Attack the problem; not the person

- Respectfully challenge the idea, not the person
- Blame or judgment will get you further from a solution, not closer.
- Honest and constructive discussions are necessary to get the best results.

## Close decisions and identify action items

- Make sure decisions are supported by the group, otherwise they won't be acted on.
- Note pending issues and schedule follow up meetings as needed.
- Identify actions based on decisions made, and follow up actions assigned to you.

## Record outcomes and follow up

- Record issues discussed, decisions made, and tasks assigned.
- Share meeting reports with meeting participants.
- Share meeting outcomes with other stakeholders that should be kept in the loop.



## **Student Assignment Plan Guiding Principles**

The student assignment plan will provide each student with access to a quality educational program that will support enhanced achievement for all students. The plan will be guided by the following principles:

- **Diversity** – The student assignment plan will create schools that reflect the diversity of the community by including students from different ethnic, racial and economic groups and students with disabilities. This diversity will prepare students to participate fully in a democratic society.
- **Quality** – The student assignment plan will result in higher achievement of all students by enhancing the quality of the instructional program.
- **Choice** – The student assignment plan will provide families the opportunity to choose from a variety of facilities and programs that best meet student needs at schools that are strategically placed to enhance diversity and contribute to the attractiveness of the district and the vibrancy of the community.
- **Predictability** – The student assignment plan will offer predictability to parents in the assignment of their students at every point in their educational career. Families will be able to understand the choices that are available and the process for assignment.
- **Stability** – The student assignment plan will provide the opportunity for students to have continuity in the schools they attend, and it will provide each student with connectedness to the school staff, peers and the social and academic community of the school.
- **Equity** – The student assignment plan will provide equitable access to programs and resources for all students.